CHILTON VILLAGE HALL
REGULAR HIRER'S ANNUAL BOOKING FORM (2010)

COMPLETION OF THIS FORM DOES NOT IMPLY THE EXISTENCE OF AN AGREEMENT. CONFIRMATION OF AN AGREEMENT WILL BE FORWARDED BY THE CHILTON VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC) IF THIS APPLICATION IS APPROVED.

THE CVHMC RESERVE THE RIGHT TO REFUSE ANY APPLICATION.

I/WE wish to hire Chilton Village Hall in accordance with the Standard Conditions of hire and the Schedule of Special Conditions shown overleaf.

NAME: .....

ADDRESS: .....

.....

POST CODE: ..... **TELEPHONE No:** .....

E-MAIL: ……..

ORGANISATION: .....

NAME, ADDRESS AND TELEPHONE NUMBER OF MAIN KEY HOLDER IF DIFFERENT FROM ABOVE:

……..……

PURPOSE OF HIRE: .....
(*Dance, party, meeting etc.*)

DAY OR PERIOD OF HIRE: ..... **FROM:** ..... **TO:** .....
***(NOTE: It is expected that regular hirers should set and clear-up within their allotted hire time. However, the Committee has always tolerated an allowance (*free of charge*) if there is no clash of interests. Where this is likely to arise we recommend that you contact the preceding/following hirer to come to an amicable arrangement* (a list of regular hires will be supplied with this form).)**

I will require: MAIN HALL ONLY* / MEETING ROOM ONLY* / MAIN HALL & MEETING ROOM
(**Delete as required*)

Commercial hirers are reminded that they must provide Public Liability insurance (£5,000,000 minimum indemnity).

NOTE If alcohol is to be sold it is the hirer's responsibility to ensure that the person providing this service has the appropriate Temporary Event Notice obtainable from Vale of White Horse District Council. Hirers may be requested to show proof of the relevant documentation. *It is also required that the licensee should display a current price list.*

I enclose a £40 DEPOSIT (*cheques made payable to* CHILTON VILLAGE HALL MANAGEMENT COMMITTEE).
(Those who have already paid the £25 deposit need only provide a cheque for the outstanding £15.)

(Regular hirers may pay their fees by arrangement with the Treasurer but should note that a single deposit of £40 will be retained until such time as their hire is terminated.)

SIGNATURE: ..... **DATE:** ...../...../.....

Return Completed Form to: **KEITH WOODS**
Layton Cottage, Main Street, Chilton, Didcot, Oxfordshire OX11 0RZ
Tel: 01235 831750

CURRENT CHARGES (valid until 31 March 2011). All rates are per hour, fractions of hours will be charged at the full hour rate.	***Main Hall***	***Meeting Room***	***Both***
Regular Village Hirers	**£7.75**	**£5.25**	**£13.00**
Casual Village Hirers	**£9.75**	**£6.25**	**£16.00**
Regular Non Village Hirers	**£12.25**	**£7.25**	**£19.50**
Casual Non Village Hirers	**£14.75**	**£7.25**	**£22.00**
Daily Rate [Non Commercial]			**£105.00**
Commercial Hirers: Negotiable – Minimum Charge (per hour)	**£14.75**	**£7.25**	**£22.00**

Chilton Village Hall carries a Premises Licence and a Performing Right Society Licence

LICENSED TO HOLD 150 MAXIMUM