

**Minutes of the Meeting of Chilton Parish Council held on Wednesday 17th June 2009 at
8.00pm in the Village Hall.**

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| Present: | Mr I Thompson | Chairman |
| | Mr C Broad | |
| | Mr F Dumbleton | |
| | Mrs M Launchbury | |
| | Mr B Morris | |
| | Mrs A Swannell | |
| | Mrs M E Morris | Clerk |
| | Mrs M Turner | District Councillor |
| | Mr R Waite | District Councillor |
| | PCSO D Clements | Area Beat Officer |

4 members of the Public

1. **Apologies for Absence** were received from Mr Garrett and Mr Lilley, the new County Councillor.
2. **Declarations of Interest** None
3. **Area Beat Officer's Report**
PCSO Clements said that the past month in Chilton had been quiet. She asked for two notes to be put in the Chronicle. One warning people about bogus callers; particularly callers trying to sell cheap gravel. The other to request that house names or numbers are visible from the road particularly at night, as it is sometimes difficult for the emergency services to find places.
4. **Open Forum**
 - (i) Mr Payne complained about the sound from bag pipes that were being practised in the open air, sometimes as late as 9.30pm. He said that he had already spoken to the Police and wanted to know if there was anything the Parish Council could do. The Chairman explained that the Council had no authority to do anything and suggested that they contact the Environmental Health Department at the Vale. He also suggested that perhaps Mr Payne should speak to his neighbour.
A general notice is to be put in the Chronicle regarding noise on summer evenings.
 - (ii) Mr Maughan said that at the Annual Parish Meeting he had asked about the money held in the Charity Fund, he wanted to know if the Council had any further information about the fund. There was no more information to add to that already given at the APM. A note regarding the history of the Fund is being prepared for circulation to all the Councillors.
 - (iii) Mr Maughan offered to put the Parish Council minutes in pdf format on the Village Hall website. The Parish Council thanked Mr Maughan and accepted the offer.
5. **Minutes** of the last Meeting were signed as a true record.
6. **District Council Report**
 - (i) Mr Waite reported that the Vale has a new Domestic Outreach Worker.

- (ii) New measures to tackle alcohol-related anti-social behaviour have been introduced in Abingdon. The Abingdon Designated Public Places Order (DPPO) came into effect from 20th May.
- (iii) Mrs Turner noted that Development Control Meetings are to be held on Wednesdays commencing 10th June instead of Mondays.
- (iv) At the recent County Council elections the Sutton Courtenay and Harwell Division had a turnout of 44.65% compared with the average of 38.19% for the whole of Oxfordshire.
- (v) The new waste collection system in SODC has come into operation. Mr Waite will be monitoring its progress. Mr Morris said that the cardboard recycling facility at Tesco's, Didcot has gone. Where can cardboard be taken now? Mr Waite will try and find out.
- (vi) A nationwide on line scheme called "Scores on the Doors" which rates food hygiene in premises that prepare or sell food has now started. 158 premises in the Vale have been rated as 4 or 5 star. The Rose and Crown is rated as 5 stars - a note to be put in the Chronicle.
- (vii) A special flag will be raised in Abingdon on 22nd June to mark the start of a week of events that will lead up to the first Armed Forces Day on 27th June.
- (viii) It was noted that Southern Oxfordshire LEADER has secured £1.89m and North Wessex Downs LEADER £2.5m to spend on supporting the rural economy of the areas between 2009 and 2013.
- (ix) Mrs Turner was asked if she could find out why no reply had been received from Mr Duffield re the Section 106 letter.
- (x) Mr Waite referred to the trees near Grove Farm that had been cut down. The TPO only applied to the trees the Farmer intended to cut down. The Farmer must contact the Vale before any further trees are cut down.
- (xii) Mrs Turner said that some of the Chestnut trees near Chilton School had holes in their leaves. She would contact the Arboriculturist at the Vale.

7. **Planning**

(i) Applications in Circulation

Proposed extension of MRF and Waste Transfer station Prospect Farm UPT/3451/15-CM

The Council discussed the application and whilst they did not object to it, concerns were raised regarding the access to the site, particularly cars using the track from South Row, all employees should use the A34 access.. It was noted that the site was well run.

(ii) Applications commented on by Planning Committee

Application to convert integral garage into a home office; removal of existing garage door, brick work and window to match existing. Amberwood, South Row, CHI/19443/3 Application now invalid as no D & A statement, application will be resubmitted.

Application to erect single storey rear extension and conversion of existing integral garage to living space, garage door to be replaced with brick work and window. 13 Latton Close, CHI/20845

Comments The Parish Council had no objections to this application.

(iii) Applications Determined by the Vale

Permission for the erection of a single storey rear extension and conversion of existing integral garage to living space, garage door to be replaced with brick work and window. 13 Latton Close, CHI/20845

(iv) The Chairman circulated some pictures of proposed signs for the Harwell Chilton Campus. The Councillors did not appear to object.

(v) Mrs Launchbury said that if any Councillor wished to see what the new buildings over on Site look like to let her know.

8. Playbuilder Report

Mrs Swannell reported that a number of companies had been to do a site visit. Mr Watkins had had a meeting with the Committee, he noted that the trees near the electricity cable needed cutting. The Clerk to check with SEB. The Committee definitely need a Project Manager, one possibility is a company called "Groundwork" who can also do a design for the project. Six separate companies plus Groundworks have been asked for designs and they should soon be delivered for the Committee to choose from. The three main items requested by the children are a zip wire, slides and a climber. It is thought that ideas would be picked from each design. Mr Watkins said that the area should not be specified but let the designers have free run. When the Project Manager is put in place £5,000 to £7,000 will be paid out. None of the grant can be used for maintenance and the Parish Council will be responsible for its maintenance for five years. It is hoped to have a display of designs at Chilton School Fair and also the Chilton Active weekend.

Mr Morris asked if the Committee has been formalised yet. No, there is a list of names but nothing has been formalised.

It was agreed that a major criteria for the equipment was ease and efficiency of maintenance. The Committee were asked to remember that some of the field will be needed for future extension of the Village Hall. Also behind the Hall would not be suitable due to the septic tank.

9. Matters Arising

(i) Dog Waste Bin

The Vale has been contacted, a bin is to be installed.

(ii) Elderfield Crescent

The old posts have been reported and also the state of Elderfield Crescent pavement.

(iii) Verge in South Row

Oxfordshire Highways has been contacted. They will check South Row and then check with Land and Highways records re the ownership.

(iv) Enforcement Action

The Enforcement Officer has been contacted, Mr Allmond, 5a The Orchids, is to be prosecuted. The action on Mr King's Yard is to be chased up.

(v) Chilton Field

A letter was sent to Mr Duffield asking about the progress on the Heads of Terms Agreement. No response has been received. Copies of the letter were also sent to Mrs Le Cointe, Mrs Turner and Mr Waite. Mrs Turner will chase up the matter.

(vi) Crafts End Green

A letter was sent to Wates. An acknowledgment has been received and Wates are considering the request.

(vii) Chilton Directory

A copy of the directory was attached to the latest Chronicle.

(viii) Dates of Meetings for Next Year

A revised list has been circulated. It was suggested that the format of APM should be changed, to try and encourage more people to attend. One idea was a Saturday afternoon meeting however legally meetings have to be held after 6.0pm. Councillors to think about ideas to change the format.

(ix) Benches

Mr Willoughby has been contacted and he is to put in the new benches.

10. Finance

(i) Expenditure

Cheques

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|------------------------|----------|
| Streetmaster - benches | 3,124.55 |
|------------------------|----------|

| | |
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| OALC Subscription | 155.78 |
| Mrs Morris May salary, 08/09 postage | 365.50 |
| Insurance premium Came & Company | 1582.96 |
| Berinsfield grass cutting, April & May | 611.62 |
| Chronicle 352 | 115.11 |
| Mr Garrett - mileage | 15.70 |
| Total | 5,971.22 |

The money for the new benches is to be transferred from the High Interest account.

Petty Cash

5 weeks litter clearing 50.00

(ii) Receipts

Litter clearing grant 124.80

(iii) The Internal Auditor has completed the Audit and there is nothing to bring to the Council's attention. The Annual Return was accepted by the Council and signed by the Chairman and Clerk. The Return will now be sent to the External Auditors.

11. Chilton Active Weekend

Mr Thompson said that on the Saturday there is to be a Family cycle ride (at owners risk) and a cricket match between the Church and the rest of the Village. This will be followed by a hog roast and family dance. The dance will be free but a charge will be made for the hog roast. There will also be teas from 2 - 5pm.

On the Sunday there will be a variety of sports events for all ages. There will be teas from 1 - 5pm.

The VHMC is providing funding to cover the expenditure apart from the extra grass cutting. It was agreed that the Parish Council would fund this. Mr Maughan asked if grass cuttings could always be picked up. It was explained that it is not really possible because of the extra cost; also this year the grass is being cut more frequently so there should be less problems with long grass cuttings.

12. Reports of Meetings

(i) OALC Meeting

Mr Broad attended the OALC AGM. The Meeting started with a presentation from the OCC Business Continuity Manager. Community Emergency Planning Guidance booklet and Plan template to be circulated to Councillors. Lions Emergency Message in a Bottle scheme information also to be circulated. There was an update on the flu Pandemic. Minutes to be circulated when received.

(ii) LEADER Funding Launch

Mr Garrett and Mr Dumbleton attended the Launch on 2nd June. The purpose of the meeting was to announce EU funding of £2.5 million for local projects over the period 2009-2013 to help support the local economy in the NWD AONB. The scheme is known as LEADER and applications for grants are now invited. Funding is available for capital projects to promote:

- Local food (farmers' markets)
- Adding value to farm and woodland produce
- Diversification (farm shops, fishing lakes, workshops)
- Training (skilled workforce)
- Local businesses and services (eg village shops)
- New ventures for village halls
- Community allotments
- Renewable energies

- Woodland management
 - Leisure and tourist facilities (walking, riding, cycling, B&B, wildlife, culture, history)
 - Conservation and stewardship of local environment
- The maximum grant is £50K and the average about £20K. Matching funds are required. It was suggested that a note should be put in the Chronicle.

13. VHMC Report

Mrs Launchbury reported that following the Annual Meeting the Chairman is Mr Smith, Vice Chairman Mrs Pearce, Treasurer Mrs Patton, the Bookings Clerk is Mr Woods. Bank balances; Main a/c £4055.20, Business a/c £1510.41, Social Fund £2351.69, Hirers Deposit a/c £30.00.
A copy of the Annual Accounts to be circulated.

14. Play Equipment Inspection

The inspection was carried out by Mr Thompson. There are gaps between some of the tiles and they need more mastic between them. Mr Willoughby to be asked to do the work. The ropes on the Horizon unit need to be replaced and also the spring dog needs replacing. Clerk to contact SMP re these items. Next inspection Mrs Swannell.

15. Correspondence

From the circulated list it was noted:-

- (i) Thames Valley Police have an Open Day on 8th August.
- (ii) There was a display of plans for Didcot Parkway Station on 28th May.
- (iii) The Vale Chairman offered to visit any community events that Villages are holding. Clerk to let the Vale know about Chilton Active.
- (iv) There is to be a Rural Housing event on 17th September at Denman College.

The Chairman closed the Meeting at 10.35pm.