

Minutes of Chilton Parish Council Meeting held on Wednesday 2nd September 2015 at 8.00pm in the Community Room

Present	Mr C Broad	Chairman
	Mr R Beech	
	Mr F Dumbleton	
	Dr S Druce	
	Mr R Girling	
	Mr J Lewis	
	Mr B Morris	
	Mr M Urso-Cale	
	Mr R Waite	District Councillor
	Mrs M E Morris	Parish Clerk
	3 members of the public	

1. **Apologies for Absence** were received from Ms J Shelley and Mr S Lilly.
2. **Declarations of Interest** None
3. **Area Beat Officer's Report**
A written report from had been received from PCSO Keith Jennings, the new PCSO for Chilton. He noted that he had attended to theft from two vehicles in Main Street and dealt with the issue of poorly parked vehicles.
4. **Open Forum**
 - (i) Dr Moseley complained about a horse that had got free whilst it was being walked along the footpath behind Crafts End and scaring a member of the public. The Clerk will let PCSO Jennings know.
 - (ii) The Clerk read an update on Chilton School places from Mel Gould on her children's school places. Her eldest child is still at Harwell School and will now have to go on the school bus as the youngest child is starting at Chilton School nursery. The eldest child is now no.1 on the continued interest list. Dr Gould continues to maintain that OCC are morally failing by not providing school places for the local community.
The email to be forwarded to Mr Lilly.
5. **Minutes** of the last meeting were signed as a true record after amending item 12(ii) to read *there can be no further....*
6. **District Council Report**
Mr Waite reported that:-
 - (i) The Lower Road application is still waiting for more information from the agent. The McCloskey yard application is due to be heard at the 23rd September Meeting.
 - (ii) An investigation into alleged landscaping not undertaken at Chilton Field has been registered. Mr Waite was asked to find out more details.
 - (iii) New recycling services will start in the Vale week commencing 5th October. Residents will be able to leave out small electrical items next to the grey bins and any tatty clothes or textiles that aren't good enough for charity next to the green bins.
 - (iv) The government is thinking about giving local councils the powers to decide the opening hours of larger shops on Sundays and the Vale is consulting on resident's views.

- (v) The Vale is currently updating the Electoral Role.
- (vi) Residents are being encouraged to respond to the OCC consultation on the proposals to close some of the Household Waste Recycling Centres.
- (vii) The Chairman of the Council is seeking nominations for community awards.
- (viii) Mr Waite is still waiting for information re dog waste bins.
- (ix) Mr Dumbleton noted that the Manor Close land is up for sale.

7. **County Council Report**

From the written report it was noted:-

- (i) Work on the 2016/17 Budget will soon start. It is expected that around another £60m of savings will have to be made. The County Council have already made £204m savings since 2010 and further savings of £88m by 2018 have been planned. The biggest single budget challenge is the cost of Social Care, 46% of the Budget is spent on Social Care for less than 2% of Oxfordshire's population.
- (ii) A Household Waste Recycling Centre Strategy is being developed and the public are being asked to respond to a public consultation which will run until 5 October.
- (iii) Road sweepings from Oxfordshire are to be processed at a new state-of-the-art treatment and recovery facility in Ewelme. Around 5,000 tonnes of sweepings a year will be processed and recycled.
- (iv) Cabinet have agreed to join the Hampshire partnership as an operational partner for the provision of back office support services, with an expected saving of £805,000pa.
- (v) A-Level and GCSE results have now been received with figures showing an improvement on last year's results.
- (vi) During September/October there will be exhibitions and meetings to discuss a strategy for the A40 corridor.
- (vii) Works on Hagbourne Hill and the A34 slips have started.
- (viii) Work is taking place on the Cutteslowe and Wolvercote roundabouts.

8. **Planning**

(i) Applications Considered by the Parish Council

Application to extended Cottage at Ridgeway Farm. To provide additional kitchen space and additional bathroom and dressing space. The cottage at Ridgeway Farm. P15/V1836.

Comments No objections

Application to remove existing upvc conservatory and construction of a new replacement oak framed structure to provide dining room and utility space. Additional single storey extension to provide an extended kitchen. Various minor internal alterations. Ridgeway Farm. PV15/1837/HH

Comments No objections

Application for the temporary siting of 4 no. caravans for 12 months commencing 19.02.15 - 19.02.16 Gore Hill Farm Newbury Road P15/V1726/FUL

Comments

At end of minutes.

Application for 58 dwellings with associated means of access - amended application received 20 August 2015 McCloskey Equipment Ltd Kings Yard upper Farm Road. P14/V24620/O - Application in circulation.

(ii) Applications Determined by the Vale

Permission for loft conversion. Single storey front and rear extensions. 10 Hill Piece. P15/V1310/HH

- (iii) Appeal Result
Barn Cottage, Main Street. Appeal dismissed.

9. Matters Arising

- (i) The Clerk informed DWH of the possibility of Japanese Knot Weed at the junction of Downside and Chilton Field Way. The report has been passed to Bovis Group as it is on their land.
- (ii) Reports emailed to Mr Woods.
- (iii) Chilton Field allotments have been sprayed again.
- (iv) Equipped Activity Area
Mr Broad reported that the Expression of Interest letter was sent out, 6 replies were received and 4 companies have been selected for invitation to tender. The tender letter is due to be sent out shortly.
- (v) Lockable Stanchion
Still to be checked again.
- (vi) Cricket Board
The Clerk has spoken to Mr Hemsley who will be able to provide a piece of wood.

10. Finance

- (i) Expenditure
Cheques

55. P. Oliver - bolts for chair rack	9.18
56. B Morris - Safety mat, screws	13.23
57. Berinsfield - May grass cutting, corrected balance	135.96
58. Berinsfield - June grass cutting	325.68
60. Mrs Morris - July salary	314.06
61. Mrs Morris - August salary	314.06
62. VWHDC - uncontested election fees	85.00
63. L Rees - Chronicle 417	85.14
64. Berinsfield - July grass cutting	472.32
65. Playsafety Ltd - Annual play equipment inspection	177.60
66. BDO LLP - External Audit Fee	756.00
<u>Total</u>	<u>2688.23</u>

Petty Cash

4 weeks litter clearing 40.00

- (ii) Income
VAT refund - Nov 2014 - June 2015 1003.06

Balances

Treasurers Account 500.00
Instant Access 79528.25
Business Account 10177.62
Petty Cash 50.00

- (iii) The Annual Return has been received from the External Auditor, it was noted that although the budget was monitored during the year this action was not minuted. In future the minutes must record the review of income and expenditure against the budget. The

acceptance of the Annual Return was proposed by Mr Broad, seconded by Mr Beech and agreed by all.

- (iv) The insurance renewal has been received, it is £2,449.45, this takes into account the Council's long-term agreement which expires on 30th September 2016 and includes the Council's annual 5% no claims discount. The Clerk had contacted Came & Co as the population of Chilton is now over 1,000. Came & Co will note the change in population but there will be no increase in this year's renewal figure. It was agreed by all present to enter a new long-term agreement until 30th September 2018 and this will reduce this year's premium to £2326.98.
- (v) The Annual Charity Commission Return has been completed and returned.
- (vi) A request for a donation had been received from South and Vale Carers Centre, it was agreed to donate £35.00 as they have helped some families in Chilton.

11. Village Hall Management Committee Report

Main a/c 1547.34; Instant Access a/c 4000.28; Community room a/c 232.29

Mr Morris reported that curtains for the Small Hall will be bought with the money from the Chilton Festival.

There is to be a meeting on 3rd September with Steve Wolstenholme to go through the items on the snagging list as the 1 year snagging period has almost expired.

Bookings for the Village Hall continue to be healthy. The Community Room has three regular hirers and some children's parties. It was agreed to reduce the hire charge for the Community Room until the end of 2015. It will be £8.00 per hour for regular hirers and £10.00 per hour for casual hirers.

12. Reports of Meetings Attended

Dr Druce and Mr Broad attended the joint Vale and SODC Neighbourhood Planning Conference where the pro's and cons of having a plan were explained. About 20% of the Vale and SODC Councils have a Neighbourhood Plan. After some considerable discussion the Parish Council decided that the Vale should be contacted so that a meeting can be arranged to explore the implications of having a neighbourhood plan.

13. Play Equipment Inspection

The annual RoSPA inspection of the play equipment had been received. For the Junior site it was noted that the overhead ropes on the climber cube need recovering and the swing chains on the Junior and toddler swings need replacing. For the Teen Zone it was noted that there are some loose eye bolts on the climber. Mr Lewis will check the bolts when he does the play equipment inspection. The Clerk will contact Wicksteed about the swing chains.

14. Correspondence

From the circulated list it was noted:-

- (i) OCC is holding a Town and Parishes event on 21 September.
- (ii) The VWHDC is holding an Open Spaces audit. The Clerk has completed the form.
- (iii) The Annual Forum for the North Wessex Downs AONB is being held on 14th October at Pewsey. Mr Dumbleton and Mr Morris will let the Clerk know if they wish to attend.
- (iv) The VWHDC is holding a Town and Parish Council Forum on 19th November.
- (v) CEFAS (The Centre for Environment, Fisheries & Aquaculture Science) wrote asking for permission to visit the allotments as they are surveying sites around the Harwell nuclear site 1st - 11th September.
- (vi) OALC is running a Roles and Responsibilities Training course for new councillors in November. Mr Broad, Dr Druce and Mr Urso-Cale to attend.

- (vii) Ian Kemp, the Programme Officer for the Public Enquiry into the Draft Local Plan, has received the Parish Council submission. There are two days allotted for the Examination in Public Part 1. No date has been set for Part 2. The Draft Local plan is now being referred to as the Emerging Local Plan.
- (viii) All Saints Church has asked if part of the carpark can be used by the contractors who will be working of the churchyard path. It was agreed as long as the carpark was kept clean.

The Chairman closed the meeting at 9.55pm

Application for the temporary siting of 4 no. caravans for 12 months commencing 19.02.15 - 19.02.16 Gore Hill Farm Newbury Road P15/V1726/FUL

Response	Objects	Does not object	Does not object but want conditions (see list below)
Chilton Parish Council			X

Table 4 Planning Conditions to be imposed should the application be approved	
1	<p>The mobile homes approved by this planning permission shall be removed from the land defined as being within the ownership or control of the applicant no later than 12 months after the date of the approval. All associated plant, materials and equipment shall be removed within 1 months of this permission ceasing. The land shall be returned to a condition to be agreed with in writing with the Local Planning Authority within 3 months of this permission ceasing.</p> <p>Reason : To enable the need for the development to be reviewed in the light of policies applicable at that time.</p> <p>Note that regard has been paid to the temporary nature of the building its materials and construction. Also that permission would not normally be granted in this sensitive location but regard has been paid to the site/applicant. Also that exceptionally the permission runs from the date of approval and not from the retrospective date of 19/2/2015 for the reasons cited.</p> <p>For these reasons no extension of the temporary permission is expected by the Council.</p>
2	<p>The occupation of the mobile homes hereby permitted shall be limited to persons solely or mainly employed, (or retired through old age or ill health) within the holding known as 'Gore Hill farm' as shown on the site location plan with the application or a dependant of such a person residing with that person (but including a widow of such a person). The mobile homes hereby approved shall not be sold or leased as a separate planning unit from the main holding</p> <p>Reason: This permission has been given because the need for on site accommodation outweighs the planning objections to the development. This Council as well as the Local Planning Authority is concerned to ensure that the mobile homes remain available solely for occupation in association with the specific needs of the site and are not dispersed elsewhere on the landholding nor used separately.</p>