

REGULAR HIRER'S CASUAL BOOKING FORM

COMPLETION OF THIS FORM DOES NOT IMPLY THE EXISTENCE OF AN AGREEMENT. CONFIRMATION OF AN AGREEMENT WILL BE FORWARDED BY THE CHILTON VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC) IF THIS APPLICATION IS APPROVED.

THE CVHMC RESERVE THE RIGHT TO REFUSE ANY APPLICATION.

I/WE wish to hire Chilton Village Hall in accordance with the Standard Conditions of hire and the Schedule of Special Conditions shown overleaf.

NAME:

ADDRESS:

POST CODE: TELEPHONE No:

E-MAIL:

ORGANISATION:

NAME, ADDRESS AND TELEPHONE NUMBER OF MAIN KEY HOLDER IF DIFFERENT FROM ABOVE:

PURPOSE OF HIRE:

(Dance, party, meeting etc.)

DAY OR PERIOD OF HIRE: FROM: TO:

(NOTE: It is expected that regular hirers should set up and clear up within their allotted hire time. However, the Committee has always tolerated an allowance (free of charge) if there is no clash of interests with another hirer. Where overlap is likely to arise we recommend that you contact the preceding/following hirer in order to come to an amicable arrangement (a list of regular hirers will be supplied with this form).)

I will require: MAIN HALL ONLY* / MEETING ROOM ONLY* / MAIN HALL & MEETING ROOM
 (*Delete as required)

Commercial hirers are reminded that they must provide Public Liability insurance (£5,000,000 minimum indemnity).

NOTE If alcohol is to be sold it is the hirer's responsibility to ensure that the person providing this service has the appropriate Temporary Event Notice obtainable from Vale of White Horse District Council. Hirers may be requested to show proof of the relevant documentation. *It is also required that the licensee should display a current price list.*

SIGNATURE: DATE:/...../.....

Return Completed Form to: **KEITH WOODS**
 Layton Cottage, Main Street, Chilton, Didcot, Oxfordshire OX11 0RZ
 Tel: 01235 831750

CURRENT CHARGES (from 1/4/11) (All rates are per hour, fractions of hours will be charged at the full hour rate)	Number of Hours	Main Hall (per hour)	Meeting Room (per hour)	Both (per hour)	Deposit	TOTAL
Regular Village Hirers		£7.75	£5.25	£13.00		
Casual Village Hirers		£9.75	£6.25	£16.00		
Regular Non Village Hirers		£12.25	£7.25	£19.50		
Casual Non Village Hirers		£14.75	£7.25	£22.00		
Village Commercial Hirers / Regular (per month/week)		<i>Negotiable</i>				
Daily Rate [Non Commercial] (9am to 12 midnight)	—	—	—	£105.00 (Daily)		
Daily Rate [Commercial] (9am to 12 midnight)	—	—	£25.00	£200.00 (Daily)		

**Chilton Village Hall carries a Premises Licence and a Performing Right Society Licence
 LICENSED TO HOLD 150 MAXIMUM**