

FIRE HAZARD: IMPORTANT HIRER RESPONSIBILITIES

The Hirer is responsible for taking reasonable precautions to minimise the risk of fire and injury to all occupants. These precautions include:-

- Fire safety checks before admission of public and before leaving (see overleaf)
- Acquainting themselves with the action to be taken in the event of fire (see attached fire instructions). This includes hall evacuation and calling the fire service
- Identifying the location of all fire alarms, fire extinguishers and escape routes, and keeping them clear at all times.
- Knowing how to operate the emergency exit doors
- Keeping all Exit signs illuminated (switch in electrical cupboard) during the period the hall is in use
- Calling the fire service if a fire breaks out, however slight, and subsequently informing a member of the hall management committee
- Not permitting any real flames or known obvious fire hazards to be used/brought on the premises without permission from the hall management committee. Specifically no highly inflammable, explosive, or hazardous substances, nor portable paraffin or gas heater should be allowed anywhere on the premises.
- Not permitting any cylinders for the storage of air or other gases or liquids under pressure to be brought into the premises, nor lasers anywhere on the premises without permission from the hall management committee.
- To ensure that any decorations used are of non-flammable or fireproofed material.

Print Name: _____

Signed: _____

Date: _____

PLEASE RETURN THIS FORM WITH YOUR BOOKING FORM; WITHOUT IT YOUR BOOKING WILL NOT BE ACCEPTED